Use the Okta Verify app to confirm your identity so you can sign in to myCHLA securely.

**STEPS TO USE OKTA VERIFY TO SIGN IN TO MYCHLA**

1. Make sure you have set up Okta Verify. If you have not, please follow the myCHLA Setting Up Okta Verify for 2nd Factor Authentication Job Aid to set this up.

2. Sign in to myCHLA.

3. Once the Okta Verify authentication challenge screen appears, choose an option to confirm your identity.

   **NOTE:** It will default to voice call authentication. You will need to select Okta Verify from the drop-down arrow next to the Okta logo.

**OPTION 1: SEND PUSH**

Click the Send Push option to receive a pop-up notification on your mobile device. The notification allows you to accept or reject your authentication request. The notification expires in five minutes if you don't accept or reject the authentication request. To receive a new notification, click Send Push again.

1. Sign in to myCHLA from your desktop computer.

2. Click Send Push to send a notification to your mobile device. You can select Send push automatically so that future notifications pop up automatically on your mobile device.

3. Check your mobile device for a pop-up notification from Okta Verify.

4. Tap the option that confirms you tried to signed in to your myCHLA.
OPTION 2: ENTER CODE

To use this option, enter an Okta generated six-digit code provided in the Okta Verify app to confirm your identity. For security purposes, this code changes every thirty seconds.

1. Sign in to myCHLA from your desktop computer.
2. When prompted, open the Okta Verify app on your mobile device.
3. Remember the verification code that appears onscreen. In the example below, the code for Okta is 745795. If more than one account appears, use the one associated with myCHLA.
4. In your web browser, enter the code. Click Verify to continue. If the code you entered is correct, you are signed in to myCHLA.