



Biostatistics and Data Management Core Scope of Work

1. ABOUT THE PROJECT

Working Title:

Research Question:

Aims of Biostatistics and Data Management Core Collaboration:

2. INVESTIGATORS

Principal Investigator:

Primary Contact (if different than PI)

**Investigator will provide the following materials for this work to be completed
(include due date, if applicable)**

1.
2.
3.
4.

*Estimates are conditional on having current and complete information provided by the researcher. If changes are made to materials (e.g., updated data files), estimates **WILL** change.*

3. BIOSTATISTICS CORE RELATED ACTIVITIES

List the Biostatistical work required and planned meetings (additional items can be listed at the end of this document).

Biostatistical Work:	Est. Time	Check-in Date
1.		
2.		
3.		
Total Hours:		
Estimated cost based on charge policy:		

Project ID:

Version:

Date:

Assigned Biostatistician:

4. APPROVALS

SC-CTSI/ CHLA Biostat Core to complete this section:

<input type="checkbox"/>	This estimate is correct to the best of my knowledge. If Scope of Work changes, a new Scope of Work will be created and approved
<input type="checkbox"/>	Information regarding financial sources for this work have been provided to the SC-CTSI/CHLA Biostat Core (See below)

Biostatistician Signature:

Principal Investigator to complete this section:

<input type="checkbox"/>	PI provides approval for SC-CTSI/CHLA Biostat Core to proceed with work listed above. If work is to exceeding estimated time by more than 10%, a revised Scope of Work will be created and approved.
<input type="checkbox"/>	PI agrees to provide feedback about outcomes of work to SC-CTSI/CHLA Biostat Core
<input type="checkbox"/>	PI agrees to create a PMID for all published materials resulting from this work*
<input type="checkbox"/>	Information regarding financial sources for this work have been provided to the SC-CTSI/CHLA Biostat Core
<input type="checkbox"/>	PI agrees to cite SC-CTSI/CHLA Biostat Core on all work products

*As SC-CTSI is a federally supported grant, all publications resulting from work performed by Biostatistics Core staff must be submitted to PubMed Central. Please make sure to cite the CTSI for the help you received in all publications and presentations: "[This publication \[or project\] was supported by NIH/NCRR SC-CTSI Grant Number UL1 TR000130. Its contents are solely the responsibility of the authors and do not necessarily represent the official views of the NIH.](#)"

PI Signature:

5. BILLING AND MISC INFO:

Principal Investigator to complete this section:

Division Financial Contact (Name, Title, phone, and email):

Project Number (aka PeopleSoft Cost Center Number) to Charge:

For Fellows: Year(s) into fellowship (e.g., second year of three)

Project ID:

Version:

Date:

Assigned Biostatistician: